



**BC Centre for Disease Control**  
An agency of the Provincial Health Services Authority

Clinical Prevention Services  
Provincial STI/HIV Services  
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**Date: March 31, 2021**

**Administrative Circular:**

**2021:12**

**ATTN:** Medical Health Officers and Branch Offices  
Public Health Nursing Administrators and Assistant Administrators  
Holders of Communicable Disease Control Manuals

**RE: Addition of a revised “Provincial HIV Case Report Form” and a new “HIV Partner or Contact Notification Form” to Chapter 6 Surveillance of Reportable Conditions, Disease-Specific Provincial Surveillance Forms, Sexually Transmitted & Blood Borne Infections**

**(1) Provincial HIV Case Report Form – Revised**

**For all new HIV positive cases diagnosed January 1, 2021 onward, please use the revised *Provincial HIV Case Report Form – October 2020*.** The 2013 Provincial HIV Case Report Form (version date: 2013/01/11) can continue to be used for all cases prior to and including December 31, 2020.

Please note the following changes to the revised *Provincial HIV Case Report Form – October 2020*:

- Preamble added describing the reason for collecting **ethnicity/race** and other demographics
- Update to questions regarding **Indigenous** identity to align with data standards
- Update to response options for which **gender** a person identifies with
- Addition of question regarding **pregnancy status**
- Addition of diagnosis by **HIV viral load**
- Updated response options to **Motivation for HIV testing**
- More robust **Risk Factors & Exposure Information** section
- **Interventions** section expanded to include mental health and alcohol use
- **Partner notification** section simplified and streamlined
- Re-ordering of questions to improve flow

**(2) HIV Partner or Contact Notification Form – New**

This form can be used by public health nurses as an adjunct to the HIV Case Report Form. It is intended to be used as a support tool or template to guide Partner or Contact notification and services for individuals who have been identified by an index case as being at risk of exposure to HIV during the trace-back period. This form does not need to be submitted to BCCDC.



A research and teaching centre affiliated with UBC

**The Provincial HIV Case Report Form and adjunct HIV Partner or Contact Notification Form can be found on the BCCDC website:**

<http://www.bccdc.ca/health-professionals/professional-resources/surveillance-forms>

The two forms will be hosted under the *Sexually Transmitted and Blood Borne Infections* tab of the BCCDC website found at *Health Professionals, Professional Resources, Surveillance Forms*

If you have questions regarding these changes or further information is required, please contact Dr. Jason Wong, Physician Epidemiologist ([jason.wong@bccdc.ca](mailto:jason.wong@bccdc.ca)) or Monica Durigon, BCCDC Nurse Educator ([monica.durigon@bccdc.ca](mailto:monica.durigon@bccdc.ca)).

Sincerely,



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Physician Epidemiologist, Clinical Prevention Services  
BC Centre for Disease Control

pc: Dr. Bonnie Henry  
Provincial Health Officer

Dr. Réka Gustafson  
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